



DELAWARE SINGLE SIGN ON (DE-SSO) CONFIGURATION QUESTIONNAIRE

Instructions

The following information is needed to configure your application for implementation in DE-SSO. Please contact DTI_DE_SSO@state.de.us for any questions/assistance. Upon completion please send to DTI_DE_SSO@state.de.us for processing.

1. Help Link

Each application is required to provide DE-SSO with a link to a help page that is maintained by the application's development team. Information to display on the help page should contain phone numbers, email addresses, instructions, etc., to help a user when they have an issue signing into DE-SSO or to help with the application itself. Examples of what other applications have done for this please use the "Contact Us" link on <https://sso.delaware.gov>.

Help Link:

2. Catalog Label

How is the application to be labeled in the DE-SSO catalog? Limitations are 100 characters for the name and 255 characters for the description. You will not be able to enter more characters than the maximum number allowed in the fields below.

Name:

Description:

3. Attributes

Please identify the attributes the application needs from DE-SSO in the table below.

The ID used to identify the user to the application is either the **UniqueID** or the **UserID** attribute. The one the application should use is driven by the application's user base:

- If the Application is accessed by the citizen community the UniqueID must be used as the identifier.
- If the Application is only accessed by State employees (regardless of whether or not the application has access to the employee's emplid) the UserID must be used as the identifier. Special accommodations will be made for any state contractors that need access to the system

All attributes selected for inclusion will be posted in the header DE-SSO sends to the application each time a user tries to access the application. Should any of the information included in the header be updated in DE-SSO the updated information will be sent to the application the next time the user tries to access the application.



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Attribute	Include Yes/No	Desired Field Name for the Attribute	Field Length
*UniqueID			125
**UserID			256
email			256
First Name			80
Middle Name			80
Last Name			80
Street			80
City			80
State			80
Zipcode			30
PO Box			20
Country			100

***UniqueID** – The UserID consists of “FirstnameLastname999999”. This attribute is static and, should the user change their name, the UniqueID will remain unchanged.

****UserID** – This is the ID a user uses to log into DE-SSO. For a non-state employee ID (six numeric characters) this attribute could change at the user’s discretion. For state employee and state contractor IDs this attribute cannot be changed.



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4. Application URL

Include the URL for the application.

Application URL:

5. Login Processing

A user authenticated and authorized access in DE-SSO may see applications listed in DE-SSO that they are not authorized to access. If a user tries to access an application for which they are not authorized to access, the application should manage the attempted access by sending the user to an error page with a message that they are not authorized access to the application.

Error Page URL:

6. Desired Implementation Dates

Please provide the dates you wish to have DE-SSO implemented in the user acceptance data base (AT) and the production database (PD).

Acceptance Test DB

Production DB



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Information needed for DE-SSO SAML2 Implementation

This information is needed only if the application will be implemented using SAML2.

Should attributes be encrypted?

Is the HTTP POST method acceptable to you? (Preferred method)

Is the implementation SP or IdP initiated?

What is the Provider ID as expected by the service provider?

What URL will users be sent to from DE-SSO?

What is the Assertion Consumer URL? This is usually the URL that the user is sent to initially after their assertion was issued.

Information needed for DE-SSO Web Service Implementation

Only fill this in this section if the application will be implemented using a Web Service.

What application specific fields are needed by the application? These are above and beyond the “Attributes” noted in item #3 above.

Note: DE-SSO will provide this information for initial registrations but it will not be stored in DE-SSO and it will not be updatable via DE-SSO at a later date.