

# FY25 Preparation Timeline

**August 14, 2023**

DTI generates updated SEUS Cost Recovery consumption information



**August 21, 2023**

Agencies begin to work directly with their respective OMB Fiscal Analyst to develop projected FY25 budgets

**September 15, 2023**

Deadline for Agencies to submit G1 and G3 license count changes to their Customer Engagement Specialist

**December 2023**

DTI procures annual Microsoft 365 licenses

**January 2024**

G1 to G3 Microsoft 365 license upgrades become available

**May & June 2024**

DTI Customer Engagement Specialists write the FY25 SEUS Cost Recovery contracts

*Microsoft 365 license counts will remain in effect for the fiscal year and cannot be reduced.*

**July 2024**

Agencies become responsible for payment of their monthly SEUS bill